



## LAKE HAVASU CITY

Development Services Department ♦ 2330 McCulloch Blvd. North ♦ Lake Havasu City, AZ 86403 ♦ 928-453-4148

# VARIANCE APPLICATION

### OWNER INFORMATION

Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**NOTE: AGENT MUST PROVIDE WRITTEN PROOF OF AUTHORITY TO ACT ON OWNER'S BEHALF**

### APPLICANT INFORMATION

Applicant/Agent: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

### SITE LOCATION

Tract: \_\_\_\_\_ Block: \_\_\_\_\_ Lot(s): \_\_\_\_\_

Tax Parcel No.: \_\_\_\_\_ Metes & Bounds Description ( ) Yes – If yes Attach Description

Street Address: \_\_\_\_\_

### PROJECT INFORMATION

Application # \_\_\_\_\_ Project Name \_\_\_\_\_

Request \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Existing Use(s) \_\_\_\_\_

Zoning \_\_\_\_\_ Property Size: Square Footage \_\_\_\_\_ Acres \_\_\_\_\_

Existing Setbacks: Front \_\_\_\_\_ Back \_\_\_\_\_ Side \_\_\_\_\_ Street Side \_\_\_\_\_

Proposed Setbacks: Front \_\_\_\_\_ Back \_\_\_\_\_ Side \_\_\_\_\_ Street Side \_\_\_\_\_

Board of Adjustment Hearing Date \_\_\_\_\_

## **VARIANCE SUBMITTAL REQUIREMENTS**

	Submitted
➤ Notification List of all property owners within 300' of subject property. List must be from Mohave County Assessor's Office	<input type="checkbox"/>
➤ Letter of Intent	<input type="checkbox"/>
➤ (2) 8 ½" x 11" Site Plans	<input type="checkbox"/>
➤ (1) 24" X 36" grading plan (for pad height adjustments only)	<input type="checkbox"/>
➤ Variance Fee \$253.13	<input type="checkbox"/>

## **PROCEDURES**

- Requests for variances from the terms of the Zoning Code may be taken to the Board of Adjustment because of special circumstances applicable to a property, including its size, shape, topography, location or surroundings, when the strict application of the code would operate to deprive such property of privileges enjoyed by other property of the same classification in the same zoning district.
- Any variance granted may be subject to such conditions deemed applicable by the Board as will assure that the adjustment authorized shall not be detrimental to other properties in the vicinity and zone in which such property is located.
- A variance shall not be authorized unless the Board of Adjustment shall find upon sufficient evidence: (a) that there are special circumstances of conditions applying to the land, building or use referred to in the application; (b) that the authorizing of the variance is necessary for the preservation and enjoyment of substantial property rights; and (c) that the authorizing of the application will not be materially detrimental to persons residing or working in the vicinity, to adjacent property, to the neighborhood or to the public welfare in general.
- Any variance granted shall not: (a) make any changes in the uses permitted in any zoning classification or zoning district; and (b) be for the purpose of rectifying a special circumstance which was self-imposed by the property owner.
- Such variances as are granted by the Board shall be void if the use is not commenced or if a building permit has not been obtained within twelve (12) months of such granting, or within time otherwise stipulated by the Board of Adjustment.

## **APPLICANT/OWNER ACKNOWLEDGEMENT**

I am the [ ] applicant/agent [ ] owner of the above referenced property. I hereby file the above request as party of interest, or representative thereof, and declare that all information submitted is true and correct to the best of my knowledge and belief.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_